



Burbank Police Department

Michael Albanese, Chief of Police

TRAINING PLAN

COURSE TITLE: Supervisor Training (Sworn)

INSTRUCTOR(S): Various

TOTAL COURSE TIME: 4 hours

TRAINING DATE(S): March 15, 2023 & March 16, 2023

LEARNING OBJECTIVE(S): Refresher training on supervisory responsibilities and procedures pertaining to the topics listed below.

COMPLETION STANDARDS: All sergeants and lieutenants must attend one, 4-hour training session.

INSTRUCTIONAL METHOD: In-person lecture; question and answer periods

INSTRUCTIONAL MATERIALS: Power Points; handout materials

APPROVAL: Sgt. Kendrick

COURSE CONTENT	INSTRUCTOR NOTES
<ul style="list-style-type: none">• Legal updates to include refresher training on consensual encounters, reasonable suspicion, probable cause• Workplace / on-duty injury (IOD) reporting procedures• Audits & inspections• Police report narrative summaries• Racial & Identity Profiling Act (RIPA) updates• Body worn camera updates• Investigation procedural updates• Jail policy revisions	Instructors will provide an overview and refresher training on supervisor responsibilities related to the topics listed.