



Burbank Police Department

Michael Albanese, Chief of Police

TRAINING PLAN

COURSE TITLE: Supervisor Training (Sworn)

INSTRUCTOR(S): Various

TOTAL COURSE TIME: 4 hours

TRAINING DATE(S): March 13, 2024 & March 14, 2024

LEARNING OBJECTIVE(S): Refresher training on supervisory responsibilities and procedures pertaining to the topics listed below.

COMPLETION STANDARDS: All sergeants and lieutenants must attend one, 4-hour training session.

INSTRUCTIONAL METHOD: In-person lecture; question and answer periods

INSTRUCTIONAL MATERIALS: Power Points; handout materials

APPROVAL: Lt. Green

COURSE CONTENT	INSTRUCTOR NOTES
<ul style="list-style-type: none">• Emergency operations planning, Incident Command, Mutual Aid requests, Protest Management• Racial & Identity Profiling Act (RIPA)• Detective Bureau / investigation administrative procedures• Timekeeping (InTime) system procedures• Supervisor Response to Critical Incidents	Instructors will provide an overview and refresher training on supervisor responsibilities related to the topics listed.